# **Computer Science 91r Project Form**

CS91r, Supervised Reading and Research, is a letter-graded course. The CS Director of Undergraduate Studies (DUS) is the instructor officially “offering” the course for registration purposes, but the course is supervised instruction of an individual student by an individual faculty member.

The CS91r supervisor is typically a CS faculty member. Non-CS faculty members are occasionally permitted to be CS91r supervisors, but **the student and the potential supervisor should contact the CS DUS** well in advance of the Course Registration deadline.

This internal Harvard SEAS form documents the understanding between the student, the CS91r supervisor, and the DUS. It should describe the student’s project and the basis on which the supervisor will evaluate it (submission of a report, code, presentation, etc.), and must be signed by both parties. For research-based CS91r courses, the course should provide an opportunity for thinking like a researcher.  Even if the day-to-day activities of the project are going to be mundane, the student should be able to articulate what new knowledge is being sought and how their particular research activity contributes to the big goal. The project description below should have a recognizable research component. [Per Harvard College policy](https://handbook.fas.harvard.edu/book/choice-courses), students cannot receive academic credit for work for which they are financially compensated.

**INSTRUCTIONS:** **(1)** The student fills out the top portion of this form. **(2)** The student and supervisor exchange this document electronically until both are satisfied with its description of the project and the basis for evaluation. **(3)** The student “signs” at the bottom and sends the “signed” form to the supervisor. **(4)** The supervisor “signs” at the bottom and emails the signed copy to cs-dus@seas.harvard.edu ***from the supervisor’s official Harvard email address***. **(5)** The student requests to enroll in CS91r via my.harvard. **(6)** *The DUS will approve the student’s enrollment only upon receipt of the signed form from the supervisor.* Student and supervisor will both receive copies of the completed document, signed by the DUS.

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| Semester (mark “X”): |  | Fall |  | Spring | Year: |  |

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| --- | --- |
| Student’s name: |  |
| Student’s email: |  |
| Student’s year in school: |  |

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| --- | --- |
| Instructor’s name: |  |
| Instructor’s email: |  |

Provide a brief description of the project for this course.

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Describe the basis on which the project will be evaluated. Work must be submitted to supervisor by the last day of reading period, unless an earlier date is specified here. The supervisor will provide a letter grade to the SEAS Academic Office by the appropriate deadline.

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What other reading and research courses has the student taken? (This includes CS91r’s and also other reading and research courses in SEAS and Harvard College.)

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\*Student, please mark “X” here to confirm you are not being paid for research related to this CS 91r:

 (“/s/” = sign by typing)

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| --- | --- | --- | --- |
| Student’s signature: | /s/ | Date: |  |
| Instructor’s signature: | /s/ | Date: |  |
| DUS signature: | /s/ | Date: |  |